

Minutes 11/13/2024

The Executive Board of the Northwest Iowa Area Solid Waste Agency held a meeting on Wednesday, November 13, 2024, at 7 pm at the Landfill office.

Chairman Pedley called the meeting to order. Roll call was taken. Present: Arlyn Pedley, Brad Hindt, Cory Altena, Dennis Thielvoldt, Dennis Vanden Hull, Jerry Johnson, Jerry Muilenburg, Leroy DeBoer, Les Brommer, Randy Lyman, Scott Maggert and Ted Underberg. Absent: Dan Rolfes, and Kristi Fliss.

Motion was made by DeBoer to approve the agenda. Seconded by Vanden Hull. All ayes. Motion carried.

Underberg made a motion to approve the Executive Board Minutes from 10/9/2024. Seconded by DeBoer. All ayes. Motion carried.

Motion by Thielvoldt to approve the payment of Recycling Bills received up to 11/13/2024. Seconded by Hindt. All ayes. Motion carried.

Motion by Johnson, seconded by DeBoer to approve the payment of HHM Bills received up to 11/13/2024. All ayes. Motion carried.

Muilenburg made a motion to approve the payment of Landfill Bills received up to 11/13/2024. Seconded by Altena. All ayes. Motion carried.

Research for required grinding during natural disasters turned up little information in our state for recent devastations. Further investigation is necessary; tabled until December.

A budget committee was formed, that includes Manager Kach and Board Members Altena, Brommer, Hindt and Muilenburg. A meeting will take place on November 19th.

Handbook revisions were mentioned. Combining personal, sick and vacation time into paid-time off was discussed. No one will lose the current days they've accumulated. Suggestions on how to deal with those hours as well as hiring family members were debated. Those items tabled. Motion by Brommer, seconded by Muilenburg to approve the original revision of the employee handbook. All ayes. Motion carried.

KF Murphy Company provided a quote of \$180 per month to take-on additional accounting duties. Helping with the annual budget, annual audit and as needs arise was quoted at \$80 per hour. Motion by Hindt, seconded by Altena to accept the quotes. All ayes. Motion carried. Kach will meet with them to finalize what's included in additional accounting assistance on November 18th.

Manager Kach gave an update on the Engineers progress:

The 2024 Semi-Annual Sampling Notification was submitted to DNR on 10/25/24.

The 2nd sampling of groundwater is scheduled for next week.

The 2024 Water Quality Report, Leachate Control System Performance Evaluation Report, and Annual Landfill Gas Report will begin to be drafted in December.

An airspace survey and analysis are in the process of being scheduled.

A waiver request is being prepared to formalize approval to temporarily place waste outside of the permitted footprint. Once DNR approves the waiver, then preparation of the four plans required by DNR can begin.

Exceedance of the groundwater protection standard for arsenic in the monitoring well downgradient of the leachate lagoon was reported in the 2024 Semi-Annual Sampling Notification on 10/25/24. As assessment of corrective measures will be required.

Re-bidding of the Cell 25 construction project is anticipated for January 2025.

Motion by Brommer, seconded by DeBoer to go into closed-session at 7:45 pm. All ayes. Motion carried. Closed-session ended at 8:17 pm. Motion by Hindt, seconded by Lyman to give Director Kach a 5% raise effective immediately and another 5% raise on 7/1/25. All ayes. Motion carried.

At 8:25 pm Johnson made a motion, seconded by Hindt, to adjourn the meeting. All ayes. Motion carried.

Arlyn Pedley, Chairman

Brent Kach, Secretary/Director