

Minutes 12/13/2023

The Executive Board of the Northwest Iowa Area Solid Waste Agency held a meeting on Wednesday, December 13, 2023, at 7:30 pm at the Landfill office.

Chairman Brommer called the meeting to order at 7:35 pm. Roll call was taken. Present: Arlyn Pedley, Brad Hindt, Cory Altena, Dennis Vanden Hull, Jerry Johnson, Jerry Muilenburg, Leroy De Boer, Les Brommer, Randy Lyman, and Ted Underberg. Absent: Dan Rolfes, Dennis Thielvoldt, Kristi Fliss, and Scott Maggert.

Motion was made by De Boer to approve the agenda as listed. Seconded by Vanden Hull. All ayes. Motion carried.

Motion by Lyman to approve the Executive Board Minutes from 11/8/2023. Seconded by Underberg. All ayes. Motion carried.

It was requested that each section still have a total for its bills, regardless of payment date. Noted. Motion by Muilenburg to approve the payment of Recycling Bills received up to 12/13/2023. Seconded by Hindt. All ayes. Motion carried.

Motion by Vanden Hull, seconded by Johnson to approve the payment of HHM Bills received up to 12/13/2023. All ayes. Motion carried.

Motion by Pedley to approve the payment of Landfill Bills received up to 12/12/2023. Seconded by Lyman. All ayes. Motion carried.

Motion by Johnson, seconded by Lyman to reimburse the Manager for flowers sent to an area-hauler's funeral. All ayes. Motion carried.

Manager Report:

On November 21st Rehab System Inc from Cherokee was on-site to do the triannual leachate system jet-vac line cleaning and pipeline TV inspection.

SCS Engineers arrived for their annual airspace analysis on November 24th.

The Budget Committee met on November 29th to review numbers the Manager set forth for Fiscal Year 2025. This committee consist of Altena, Brommer, Hindt, and Lyman as well as the Manager.

On December 4-5th DeAnda litter pickers were gathering wind-blown litter.

An update was given on the newly installed front gate. Time will tell how useful it is with litter. There will be a learning curve when accumulating snow arrives.

Numerous tasks are being completed by SCS Engineers: a full report on the East and West Barrow areas will be coming with the test results, fall water sampling was completed November 14th, three reports are in process that are due January 10th (Annual Water Quality Report, Leachate Control System Performance Evaluation Report, & Landfill Gas Annual Report), and the anticipated completion date for the Vespene contract review is January or February.

Old Business:

On December 6th the Hiring Committee met via Zoom with Brent Hinson to review the updated position profile for the Landfill Director position. Salary, advertising locations, dates and interview involvement were discussed. Deadline for applications is January 8th. Review of candidates is January 10th at the Sheldon SCDC room at 4:30 pm. Finalists will get interviews that begin February 2nd.

New Business:

Motion by Lyman, seconded by Pedley to approve the Proposed FY25 Budget. All ayes. Motion carried. Official approval takes place at the Annual Full Board Meeting, January 10th at the Eagles Club in Sheldon.

Motion by Johnson to approve the proposal from KF Murphy to take on additional bookkeeping services. Seconded by Lyman. All ayes. Motion carried.

Motion by Hindt to approve Fred's Plumbing & Heating estimate to replace the shop's radiant heaters. Seconded by Lyman. All ayes. Motion carried.

Motion by Muilenburg, seconded by Hindt to approve both the Five-Year Capital Improvement Plan and the Cell Liner Expenditure Plan. All ayes. Motion carried.

At 8:25 pm Hindt made a Motion, seconded by Underberg, to adjourn the meeting. All ayes. Motion carried.

Les Brommer, Chairman

Larry Oldenkamp, Secretary/Director