

Minutes 11/8/2023

The Executive Board of the Northwest Iowa Area Solid Waste Agency held a meeting on Wednesday, November 8, 2023, at 7:30 p.m. at the Landfill office.

Chairman Brommer called the meeting to order. Roll call was taken. Present: Arlyn Pedley, Brad Hindt, Cory Altena, Dennis Thielvoldt, Jerry Johnson, Jerry Muilenburg, Leroy De Boer, Les Brommer, Randy Lyman, Scott Maggert. Absent: Dan Rolfes, Dennis Vanden Hull, Kristi Fliss, and Ted Underberg.

Motion was made by De Boer to approve the agenda as listed. Seconded by Lyman. All ayes. Motion carried.

Motion by Lyman to approve the Executive Board Minutes from 10/11/2023. Seconded by Hindt. All ayes. Motion carried.

Motion by Pedley to approve the payment of Recycling Bills received up to 11/8/2023. Seconded by Thielvoldt. All ayes. Motion carried.

There were no HHM Bills to approve.

Motion by Johnson to approve the payment of Landfill Bills received up to 11/8/2023. Seconded by De Boer. All ayes. Motion carried.

Manager Report:

On October 20th, The Manager, Larry Oldenkamp conducted a tour of the Agency for a group of thirty Home-Schooled children, grades kindergarten through seventh, along with a few younger siblings and Mothers. Besides witnessing the work in the Recycling and HHM Buildings, and seeing numerous garbage trucks come in and go out, they heard a presentation by power-point, helping them to understand how operations work here. They were attentive and asked good questions.

Also on October 20th the Iowa DNR approved the Agency's Financial Assurance Report.

The annual fall water sampling began October 31st. It's been too cold for the testing equipment to work properly. With warmer weather cooperating, it should be finished next week.

Throughout October we've been gathering information for the Auditors and it's getting closer to completion. Williams & Company is scheduled to be on-site November 15th.

DNR's Spencer Field Office sent a staff member for an annual site visit on November 2nd and viewed the East barrow area. The visit went well.

Old Business:

Brent Hinson from Hinson Consulting, LLC was present to propose a detailed schedule and additional information on their process to find the right candidates for the Director position. The Firm will conduct one-on-one meetings with the Executive Board members, search committee and staff on Thursday, November 16th. A special Board Meeting via Zoom is tentatively planned for December 6th to review the position profile and appealing attributes to form a brochure and advertising plan going forward. Brent will work with Jeff Phillips from SCS Engineering to evaluate the salary and propose interview processing as well.

New Business:

A Budget Committee composed of Altena, Brommer, Hindt, Lyman and Oldenkamp was formed to work on FY 24's upcoming requirements.

The Manager proposed an increase in the Agency's tire rates by 1 cent per pound to 18 cents total, as the contractor is also raising his rates again. After discussion, the Board agreed it was not enough to avoid raising the rates another time within the next year. Motion by Lyman, seconded by Altena to raise it three cents by setting the tire disposal rate at twenty cents per pound and \$400 per ton, with all tire rates aligning with that price. All ayes. Motion carried.

SCS Engineers provided the Manager a Proposal to Review the Draft Landfill Gas Purchase Agreement. Work will be completed by Tim Buelow and staff with experience in this research within sixty days and will not exceed \$10,000. Motion by Muilenburg to approve the proposal. Seconded by Hindt. All ayes. Motion carried.

At 8:10 pm Johnson made a Motion, seconded by Hindt, to adjourn the meeting. All ayes. Motion carried.

Les Brommer, Chairman

Larry Oldenkamp, Secretary