

Minutes 6/14/2023

The Executive Board of the Northwest Iowa Area Solid Waste Agency held a meeting on Wednesday, June 14, 2023, at 7:30 p.m. at the Landfill office.

Chairman Brommer called the meeting to order. Roll call was taken. Present were Arlyn Pedley, Brad Hindt, Cory Altena, Dennis Thielvoldt, Jerry Johnson, Jerry Muilenburg, Leroy De Boer, Les Brommer, Randy Lyman, and Ted Underberg. Absent were: Dan Rolfes, Dennis Vanden Hull, Kristi Fliss and Scott Maggert.

Motion was made by Johnson to approve the agenda listed. Seconded by Hindt. All ayes. Motion carried.

Motion was made by Lyman to approve the Executive Board Minutes of 5/10/2023. Seconded by Underberg. All ayes. Motion carried.

Motion was made by Hindt to approve the Recycling Bills received up to 6/14/2023. Seconded by De Boer. All ayes. Motion carried.

Motion was made by Johnson to approve the HHM Bills received up to 6/14/2023. Seconded by Hindt. All ayes. Motion carried.

Motion was made by Thielvoldt to approve the Landfill Bills received up to 6/14/2023. Seconded by Lyman. All ayes. Motion carried.

Manager Report: Due to staff turnover, May's billing statements have not yet been mailed to customers. One additional staff with knowledge of our billing system has been hired to help during closed hours to assist in being up-to-date.

The compressor house has been completed.

Vespene Energy is interested in the Agency contracting with them to collect the landfill gas. If provided a letter of intent by the Agency, they would cover the cost of testing the amount and kind of landfill gases that are present. They will have representation and more information at the next Board meeting in July.

Every five years DNR requires a comprehensive plan be completed. They have updated the requirements in reporting and addressing challenges. As one of the first to finalize it, SCS Engineering received a positive response to our Solid Waste Comprehensive Plan from the Iowa DNR. There will be a public meeting held at the next Board Meeting in July for review.

Old business: A retainage fee was saved for last year's new cell project until its approved completion by our Engineers. They determined further work must take place on the dirt and

seeding around area c prior to the Contractor receiving the retainage fee. They have been contacted to finish the project.

Motion was made by Lyman to have the Attorney send out Participating Collector Agreements on behalf of the Agency pertaining to depositing appropriate solid waste and recycling materials. Seconded by Hindt. All ayes. Motion carried.

Motion by Hindt and seconded by Altena to approve outsourcing payroll to KF Murphy Company, P.C. in Sheldon. All ayes. Motion carried.

Discussion on a new, suitable gate to the Landfill took place to prevent blown litter during closed hours. Motion was made by Lyman to accept the bid and hire American Fence Company for this project. Seconded by Pedley. All ayes. Motion carried.

The Manager provided tentative job descriptions for his replacement with a Director and Assistant Director. The Board will review and return to next month's meeting with further suggestions on the job descriptions, where to advertise and the next steps to take.

New Business: Motion by Johnson and seconded by Hindt to approve the addition of Akron's 28E Agreement. All ayes. Motion carried.

Motion by Hindt and seconded by Altena to approve the Manager, Larry Oldenkamp, as active Agent of the Agency with New Hauler Contacts, in lieu of a special meeting of the Executive Committee for approval. All ayes. Motion carried.

Motion by Underberg to approve Ottomatic Solutions Computer bid to update office computers. Seconded by Thielvoldt. All ayes. Motion carried.

Quotes were received and reviewed for the Agency's fuel provider for fiscal year 2024, starting July 1, 2023. Motion by Muilenburg and seconded by Hindt to approve Ag State. All ayes. Motion carried. Ag State will be charging \$.133 over DOT pricing for diesel and \$.131 over for gasohol.

Motion was made by Johnson to adjourn the meeting. Seconded by Lyman. All ayes. Motion carried. The meeting ended at 8:35 p.m.

Les Brommer, Chairman

Larry J. Oldenkamp, Secretary