

## Minutes 5/10/2023

The Executive Board of the Northwest Iowa Area Solid Waste Agency held a meeting on Wednesday, May 10, 2023, at 7:30 p.m. at the Landfill office.

Chairman Brommer called the meeting to order. Roll call was taken. Present were Arlyn Pedley, Brad Hindt, Cory Altena, Dennis Thielvoldt, Dennis Vanden Hull, Jerry Johnson, Leroy De Boer, Less Brommer, Randy Lyman, Scott Maggert and Ted Underberg. Absent were: Dan Rolfes, Jerry Muilenburg, and Kristi Fliss.

Motion was made by Lyman to approve the agenda listed. Seconded by Hindt. All ayes. Motion carried.

Motion was made by Johnson to approve the Executive Board Minutes of 4/12/2023. Seconded by De Boer. All ayes. Motion carried.

Motion was made by Thielvoldt to approve the Recycling Bills received up to 5/10/2023. Seconded by Altena. All ayes. Motion carried.

Motion was made by Maggert to approve the HHM Bills received up to 5/10/2023. Seconded by Underberg. All ayes. Motion carried.

Motion was made by Pedley to approve the Landfill Bills received up to 5/10/2023. Seconded by De Boer. All ayes. Motion carried.

Manager Report: On May 1<sup>st</sup> the new office assistant resigned; a two week notice was not given. The Manager and remaining office assistant will be covering the office until another hire is accepted. Proposals on outsourcing payroll will be brought to the next meeting. A new heavy equipment operator started on May 1 and is doing well.

The landfill's honeysuckle bushes overhanging on the neighbor's property were trimmed back to their satisfaction. An extra week of rental equipment will be paid by the landfill.

Motion by Vanden Hull seconded by Altena to combine the following 3 documents into one: Hauler Agreement, City Agreement and Contractor Agreement. All ayes. Motion carried.

A complaint about litter was discussed. Landfill employees and a litter-collection company picked up the wind-blown garbage after a very windy weekend. Fence proposals were evaluated. Motion by Pedley, seconded by Thielvoldt to approve the quote from Northwest Landscaping, Inc. All ayes. Motion carried.

Quotes for a new entry gate have been requested and will be brought to the next meeting. The Landfill will continue to budget for and improve litter collection as funding allows.

Motion was made by Hindt to approve the updated current health insurance plan for FY 24. Seconded by Altena. All ayes. Motion carried.

A discussion took place about future management and necessary qualifications. Job descriptions will be reviewed at upcoming meetings.

Motion was made by Lyman to adjourn the meeting. Seconded by Underberg. All ayes. Motion carried. The meeting ended at 8:25 p.m.

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Les Brommer, Chairman

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Larry J. Oldenkamp, Secretary